

HELOA UK Beginners Conference

Day 1

- 11.45am **Registration**
- 12pm Lunch and ice breaker
- 1pm **Open Day Coordination**
- This session will be a chance to pick up tips and techniques on how to organise the perfect open day.*
- 2pm **On the Job Challenges; Tackling Tricky Situation**
- This scenario based session will allow delegates the opportunity to discuss with each other their experiences so far. Covering topics such as; school culture, challenging groups and child protection.*
- 2.45pm **Managing Student Ambassadors**
- This session will be jointly led by a practitioner, and the student ambassadors themselves. Find out what motivates them to do the job and what are the key factors in their management.*
- 3.30pm Break
- 3.45pm **An introduction to HELOA, how the association can support you**
- How to get involved and get the most out of your HELOA membership.*
- 7.15pm **Dinner and networking**

Day 2

- 9.30 **Presentation Techniques Master Class.**
- Find out about the science of persuasive language, and locate unconscious incompetency's which could get in the way of your message. This session is interactive and delegates will have opportunity to try all of the techniques covered.*
- 11.15 **Break**
- 11.30 **What I wish I'd known in my first few years.**
- Hear from a HELOA colleague who will share tips for the first few years in post.*
- 12.00 **Health and Safety**
- Personal safety, how to cope with travelling and working in the liaison environment.*
- 12.30 **Q and A with the panel.**
- Your opportunity to discuss and share ideas for the future of school liaison. This session will also enable us to cover any outstanding topics from the course.*
- 1pm **Lunch and Evaluation**
- 2pm **Depart.**